

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD MAY 27, 2020

ATTENDANCE

In attendance were Directors:

Brad Hogan
Hans Zimmermann (via speakerphone)
Eckehart Zimmermann
Nancy Wilkins (via speakerphone)

Also in attendance were:

Lisa A. Jacoby; Community Resource Services, LLC (“CRS”)
Clyde Penn; ORC Water Professionals (“ORC”) (for a portion of the meeting)
Peter Johnson, Esq.; Vranesh and Raisch, LLP (via speakerphone)
John Howe; Our Community News

ADMINISTRATIVE ITEMS

The meeting was called to order at 6:00 p.m. at the Monument Sanitation District offices; 130 2nd Street, Monument, CO 80132.

The absence of Board Member Victor McBride was excused.

Administration of Oaths – Pursuant to statute Ms. Jacoby administered the Oaths of Office to Brad Hogan and Eckert Zimmermann. The Board determined retain current officer positions for consideration again at a future meeting.

Agenda – Ms. Jacoby distributed for the Board’s approval the proposed Agenda. Following discussion, upon motion duly made by Director Eckehart Zimmermann, seconded by Director Hans Zimmerman and, upon vote, unanimously carried, the Agenda was approved, as amended.

Minutes - The Board reviewed the Minutes of the April 22, 2020 Regular Board meeting.

Discussion ensued regarding the amended March 25, 2020 Minutes approved at the April 22, 2020 Board Meeting. As it related to the following excerpt from the March 25, 2020 Minutes; “**Locating Services** - *Director Wilkins addressed the Board regarding the ability of the District to defer providing utility locating services. The Board requested Director Wilkins provide the information via email and*

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deferred further discussion to the next Board meeting”, Director Wilkins noted for the record that it was not her intent for the District to defer providing utility locating services.

Following discussion, upon motion duly made by Director Eckehart Zimmermann, seconded by Director Hans Zimmermann and, upon vote, unanimously carried, the April 22, 2020 Minutes were approved, as presented.

PUBLIC COMMENT

The Board welcomed Mr. John Howe with Our Community News to the meeting. Mr. Howe noted that he was glad to be able to attend the meeting to catch up regarding the current status of the District.

OPERATIONS AND MAINTENANCE ITEMS

ORC Water Professional’s March 2020 Operations Report – Mr. Penn presented his report to the Board.

Status of Water Operations and of “Resiliency Check-Up” Action Items (if any) – There were no items to address.

CAPITAL/ ENGINEERING ITEMS

JSD-Hydro Consultants, Inc. (“JDS”) Monthly Report – There was no formal report from JDS; however, it was noted that both the Inlet Equalization Tank for the SWTP and the Dawson Well are on hold until the Board has a chance to work through the Capital Improvement Project process scheduled for a June 10, 2020 Work Session.

Capital Projects – Director Eckehart Zimmermann addressed the Board regarding working with Mr. McGinn in preparation for the above-mentioned Work Session. Following discussion, upon motion duly made by Director Hans Zimmermann, seconded by Director Wilkins and, upon vote, unanimously carried, the Board approved Director Eckehart Zimmermann to work with Mr. McGinn in preparation for the June 10, 2020 Work Session.

Mr. Penn left the meeting at 6:25 p.m.

FINANCIAL ITEMS

Treasurers Report / Bank Balances / Transactions - Director Wilkins reported that the Financial Statement cash balances and transactions reconciled with the bank statements.

BOKF Bank Statement – Director Wilkins provided the up-to-date balance being \$85,774.83

ColoTrust Bank Statement – Director Wilkins provided the up-to-date balance being \$612,289.72

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Production of Extraordinary Reports Known as Billing Register; ACH Pass-Thru Report and AR Trail Balance Report - It was noted by Director Wilkins that these reports had not been provided this month; however, it was also noted that the Board had taken action at the last Board Meeting and determined that the expense of providing extraordinary reports was not warranted.

Director Wilkins noted that in Community Resource Services' contract, inclusive of the monthly flat rate structure; it states that utility billing reports would be provided to the Board including total number of residences being billed. Ms. Jacoby noted that she would review with Mr. Meggers and report back.

April 30, 2020 Cash Position (adjusted as of May 20, 2020) and Unaudited Financial Statements for the period ending April 30, 2020 – The Board reviewed the above referenced financial statements.

Claims – The Board reviewed the claims totaling \$41,710.35 represented by check numbers 04891 – 04906, plus auto payments totaling \$3,710.47 for a grand total of \$45,420.82.

Following review, upon motion duly made by Director Eckehart Zimmermann, seconded by Director Hans Zimmermann and, upon vote, unanimously carried, the claims were approved, as presented.

Approach for Collection of eight (8) uncollected Inspection and Administration Fees – It was noted by Ms. Jacoby that collection of 1 of the original 9 uncollected Inspection and Administration Fees had been identified now as collected - making the total now 8 uncollected Inspection and Administration Fees.

Director Wilkins noted that there appeared to be a discrepancy on the tap report with 4910 Redstone Ridge being renumbered to 4690 Red Rock Ranch and possibly impacting records for 4909 Redstone Ridge and 4949 Red Rock Ranch. Ms. Jacoby noted she would research further and report back.

LEGAL ITEMS

Amended District Policies, effective April 22, 2020 - Upon motion duly made by Director Eckehart Zimmermann, seconded by Director Hogan, upon vote, unanimously carried, the Board ratified approval of the amended District policies, effective April 22, 2020.

Discussion ensued regarding statutory obligations of the District related to open records requests. No action was taken.

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**OTHER BUSINESS/
DIRECTORS
ITEMS**

Look Ahead Schedule – No change was made to the Look Ahead Schedule.

ADJOURNMENT

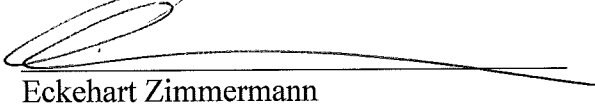
There being no further business to come before the Board, the meeting was adjourned at approximately 7:05 p.m.

Respectfully submitted,


Secretary for the Meeting


THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 27, 2020 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Brad Hogan


Ekehart Zimmermann

Hans Zimmermann

Nancy Wilkins



Victor McBride