

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
February 22, 2023**

ATTENDANCE

In attendance were Directors:

Brad Hogan: President, Term Expiration: May 2023
Nancy Wilkins, Term Expiration: May 2025
David Pheteplice, Term Expiration: May 2025
Paul McKean, Term Expiration: May 2025
Eckehart Zimmerman, Term Expiration: May 2023
Vincent Guthrie, Term Expiration: May 2023
Matt Quinlan, Term Expiration: May 2023

Also, in attendance were:

Joel Meggers; Community Resource Services, LLC (“CRS”)
Peter Johnson; Vranesh and Raisch, LLP
Gwen Dall; JDS Hydro Consultants, Inc. (“JDS”)
Gabby Begeman; ORC Water Professionals
Rosalia McKean; Homeowner

**ADMINISTRATIVE
ITEMS**

The virtual meeting was called to order at 6:00 p.m. via ZOOM.

Agenda – Mr. Meggers presented for the Board’s approval the proposed Agenda. Following discussion, upon motion duly made by Director Pheteplice, seconded by Director Wilkins and, upon vote, unanimously carried, the agenda as presented.

Minutes - The Board reviewed the Minutes of the January 25, 2023, Regular Board meeting. Motion duly made by Director Pheteplice, seconded by Director Guthrie and, upon vote, unanimously carried, the minutes were approved as amended, correcting total money amount for claims.

Update on Election – Mr. Meggers presented an update to the Board that self-nomination forms are due February 24, 2023 and that the election may be cancelled after February 28, 2023 if we do not get more candidates than available board seats.

Revise and Update the Emergency Response Plan (ERP) – Mr. Meggers provided an update to the Board. He informed the Board that Ms.

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Begeman and Ms. Dall are still reviewing the Emergency Response Plan for updates and revisions.

PUBLIC COMMENT

None

OPERATIONS REPORT & MAINTENANCE ITEMS

ORC Water Professional's Monthly Operations Report – Ms. Begeman presented and reviewed her report with the Board. She recommended that new remote monitoring sensors of PRV's be purchased and installed at a cost of \$1,700 each. Ms. Begeman recommended moving forward with at least four of these devices to measure the pressure at all four zone interfaces. Motion duly made by Director McKean, seconded by Director Wilkins, upon vote, unanimously carried and approved.

REIMBURSEMENT REQUESTS

Discuss Reimbursement for Line Break Repairs – Ms. Begeman presented a summary of the recent line breaks and is researching the issue. She will report back on what she finds at the next Board meeting.

POWER USAGE AND RATE STRUCTURE OPTIONS

Provide Update on Power Usage & Rate Structure Options of MVEA & CORE – Director Guthrie distributed a spreadsheet from MVEA regarding the electrical usage and rates of the District. Director Guthrie presented the spreadsheet and went over potential options with the Board. He suggested deferring any decision until the next Board meeting. Director Guthrie informed the Board that he would type up notes and email them to the Board.

CAPITAL/ ENGINEERING ITEMS

JDS-Hydro Consultants, Inc. ("JDS") Monthly Report – Ms. Dall presented and reviewed her report with the Board. She presented a change order from Forsgren for the Town of Monument of an additional \$5,800 for a total of \$8,300. The Board asked for an additional detailed breakdown of the bill prior to approval. Motion duly made by Director Wilkins, seconded by Director Zimmermann, upon vote, unanimously carried.

FINANCIAL ITEMS

Treasurers Report / Bank Balances / Transactions – Director Pheteplace presented the monthly cash position and unaudited financial statements that were provided in the board packet.

Billing Register Report (enclosure) – No action was required.

Tap Fee Report (enclosure) – No action was required.

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Claims – The Board reviewed the claims totaling \$17,470.19 represented by check numbers 5351 - 5363, plus auto payments totaling \$4,004.64 for a grand total of \$21,474.83.

Following review, upon motion duly made by Director Zimmermann, seconded by Director Pheteplace, upon vote, unanimously carried, the claims were approved, as presented.

AJOURNMENT

Look Ahead Schedule – Mr. Meggers reviewed and discussed the look ahead with the Board. The Board requested that options to improve the intake and raw water line to the SWTP be added, starting in March.

LEGAL ITEMS

Engagement Letter with Vranesh & Raisch LLP - The Board reviewed and discussed the Engagement Letter. Following review, upon motion duly made by Director Wilkins, seconded by Director Pheteplace, upon vote, unanimously carried, the Engagement Letter with Vranesh & Raisch LLP was approved.

There being no further business to come before the Board, upon motion duly made by Director Pheteplace, seconded by Director Zimmermann, upon vote, unanimously carried, the Board adjourned the meeting at ____ p.m.

Respectfully submitted,


Secretary for the Meeting


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THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 22, 2023, MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



Brad Hogan

Eckehart Zimmermann



Nancy Wilkins



David Pheteplace

Paul McKean



Vincent Guthrie



Matt Quinlan