

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD MARCH 25, 2020

ATTENDANCE

In attendance were Directors:

Brad Hogan
Hans Zimmermann (via speakerphone)
Eckehart Zimmermann
Nancy Wilkins (via speakerphone)
Victor McBride (via speakerphone)

Also in attendance were:

Lisa A. Jacoby; Community Resource Services, LLC (“CRS”)
Clyde Penn; ORC Water Professionals (“ORC”) (for a portion of the meeting)
John McGinn; JDS-Hydro Consultants, Inc. (“JDS”) (via speakerphone for a portion of the meeting)
Peter Johnson, Esq.; Vranesh and Raisch, LLP (via speakerphone)

ADMINISTRATIVE ITEMS

The meeting was called to order at 6:00 p.m. at the Monument Sanitation District offices; 130 2nd Street, Monument, CO 80132.

Agenda – Ms. Jacoby distributed for the Board’s approval the proposed Agenda. Following discussion, upon motion duly made by Director Eckehart Zimmermann, seconded by Director Hogan and, upon vote, unanimously carried, the Agenda was approved, as amended.

Minutes - The Board reviewed the Minutes of the February 26, 2020 Regular Board meeting. Following discussion, upon motion duly made by Director Wilkins, seconded by Director Hogan and upon vote, carried with Directors Wilkins, Hogan, McBride and Eckehart Zimmerman voting “Yes” and Director Hans Zimmerman voting “No”, the Board approved amending the February 26, 2020 Minutes to include the list of extraordinary reports requested by Director Wilkins.

May 5, 2020 Election – Ms. Jacoby reported that because there were not more candidates who submitted self-nomination or affidavits of intent to be write-in candidates than director positions available, the May 5, 2020 Election had been cancelled pursuant to statute.

The Following candidates were declared elected: Victor McBride until May 2022; Eckehart Zimmermann until May 2023 and Brad Hogan

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until May 2023. Appointment of officer positions was deferred until after May 5, 2020.

PUBLIC COMMENT

There was no public comment.

OPERATIONS AND MAINTENANCE ITEMS

ORC Water Professional's March 2020 Operations Report – Mr. Penn presented his report to the Board.

Status of Water Operations and of “Resiliency Check-Up” Action Items – Pursuant to Board action taken at the February 26, 2020 Board meeting, Mr. Penn distributed a supplemental report addressing the status of equipment and an inventory of parts/supplies acquired, as a precautionary measure should there be an interruption in manufacturing and/or delivery, due to a crisis (such as the current pandemic) beyond the control of the District.

Mr. Penn noted that if he was to become incapacitated, Ms. Gabby Begeman would perform his work, in his stead.

CAPITAL/ ENGINEERING ITEMS

JSD-Hydro Consultants, Inc. (“JDS”) Monthly Report - Mr. McGinn presented his report.

Status of Disinfection Outreach Verification Effort (“DOVE”) Project – Mr. McGinn noted that CDPHE has updated the Record of Approved Waterworks (“RAW”) for the District; however, he noted that errors related to the Arapahoe Water Treatment Plant were identified by JDS and addressed with CDPHE.

Collaboration with Palmer Lake Sewer District (“PLSD”) – There was no update.

Dawson Well Project - Mr. McGinn reported that JDS has started work on the Basis of Design Report to submit to CDPHE and collected a quote from Applied Ingenuity for the Dawson Well pump and a quote has been requested for several alternatives that would provide increased capacity for treatment at the plant.

Additional Raw Water Storage at Treatment Plant (aka Raw Water EQ) – Mr. McGinn distributed a supplemental report; “Surface Water Treatment Raw Water Storage Review”, dated March 25, 2020.

Following discussion, upon motion duly made by Director Eckehart Zimmermann, seconded by Director Hans Zimmermann and, upon vote, unanimously carried, the Board authorized Mr. McGinn to proceed with a site survey (as the next step), for an estimated amount of \$3,000.

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Mr. McGinn and Mr. Penn left the meeting at 6:35 p.m.

FINANCIAL ITEMS

Treasurers Report / Bank Balances / Transactions - Director Wilkins reported that the Financial Statement cash balances and transactions reconciled with the bank statements.

February 29, 2020 (adjusted as of March 16, 2020) Cash Position and Unaudited Financial Statements for the period ending February 20, 2020, ACH Report, Tap Report and A/R & Delinquency Report – The Board reviewed the above referenced financial statements.

Claims – The Board reviewed the claims as amended totaling \$36,757.02 represented by check numbers 04864 – 04877, plus auto payments totaling \$3,920.79 for a grand total of \$40,677.81. Ms. Jacoby noted that check number 4870 issued to CRS had been voided and reissued for a lesser amount.

Following review, upon motion duly made by Director Eckehart Zimmermann, seconded by Director McBride and, upon vote, unanimously carried, the claims were approved, as amended.

LEGAL ITEMS

EXECUTIVE SESSION - Development of Red Rock Acres (aka Ryan Nevin's property) – Inclusion Agreement – There was no Executive Session.

Status of Communication with Mr. Stiltner related to related to Red Rock Acres Inclusion – It was noted that there has been no further communication.

Declaration of Local Disaster - Ms. Jacoby reported on a memo published by Collins Cockrel & Cole addressing the ability for the District to declare a local disaster pursuant to §24-33.5-709, C.R.S., feasibly making available access to state and federal emergency response and recovery funds.

The Board requested Ms. Jacoby provide the information via email and deferred further discussion to the next Board meeting.

Locating Services - Director Wilkins addressed the Board regarding the ability of the District to defer providing utility locating services.

The Board requested Director Wilkins provide the information via email and deferred further discussion to the next Board meeting.

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**OTHER BUSINESS/
DIRECTORS
ITEMS**

Look Ahead Schedule – A revision to the Look Ahead Schedule was noted.

There were no Director's Items.

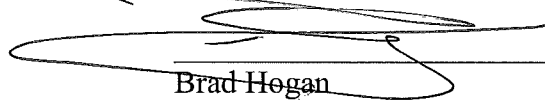
ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 6:50 p.m.


Respectfully submitted,


Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 25, 2020 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



Brad Hogan



Eckehart Zimmermann

Hans Zimmermann

Nancy Wilkins

Victor McBride